



Thank you for showing an interest in the post of children's minister, here at Christ Church Clifton.

Christ Church is a large, word and spirit, Anglican church in Clifton, North West Bristol. We long to see the coming of God's Kingdom as lives and communities are transformed by the proclamation of Jesus in the power of the Holy Spirit. We are at an exciting stage as a church and seek an experienced children's minister with the capacity to lead our entire children's ministry into God's bright, new future. If successful, you will be supported by great colleagues and a wonderful team of volunteers to play a part in building God's Kingdom here in Bristol.

Salary from £20,000 to £26,000. All other terms and conditions are included in the job description.

Deadline for applications 12th March 2012
Interviews to be held 24th-25th March 2012

This post is subject to enhanced CRB clearance.
It is a genuine occupational requirement for the Children's Minister to be a Christian.

Please send your completed application form by e-mail to Olivia@christchurchclifton.org.uk or by post to Olivia Harris, Director of Operations, Christ Church office, Linden Gate, Clifton, Bristol, BS8 4AH. If you wish to submit a typed application, you can download a form in a word format from our website.

Start date is negotiable.

For further information about this post, please contact Olivia Harris on 0117 9736524 or e-mail at the address above.

Application for the post of

Children's Minister

Deadline for applications – 12th March 2012

Part 1 – Personal Information

Surname _____ Forename(s) _____

Address _____

Post Code _____ Home Telephone Number _____

Mobile number _____ E-mail Address _____

Date of birth _____

Part 2 – Education and relevant training

Please provide details of educational qualifications with dates obtained (include GCSEs, A-levels, degree or any equivalent):

Please provide details of any qualifications or further training with dates obtained with specific relevance to this post (eg. Theological training):

Part 3 – Employment History

Starting with your present role, outline your employment history with a brief description of responsibility, reason for leaving and salary:

Part 3 – Employment History continued...

Part 4 – Christian understanding and experience

4.1 How did you become a Christian?

4.2 What is your understanding of 'word and spirit' ministry?

4.3 What challenges you most about living as a Christian?

4.4 What's the most important lesson you have learnt about Christian ministry?

Part 5 – Suitability for this position

5.1 How have you discerned that you have a God given calling to work with children?

5.2 What are your core beliefs about enabling children to experience God?

5.3 What experience of providing pastoral support to adults and children do you have?

5.4 What experience do you have of training and developing others?

5.5 What role do you play on a ministry team?

5.6 What experience do you have of managing employees, colleagues or trainees at work?

5.7 What experience do you have with managing change in a church context?

Part 6 – Other information

6.1 Apart from involvement in church and Christian activities, what other interests do you have?

6.2 What else would you bring to the Christ church community?

Part 7 – Other important information

7.1 Criminal Record

This post is subject to an enhanced CRB check. Have you ever been the subject of a police investigation of any kind? If yes, please give details.

Have you ever been convicted of any criminal offense (including any offense that may be “spent” under the rehabilitation of offenders act)? If yes, please give details.

7.2 Medical History

Please give details of any medical conditions you have or have had which might affect or be affected by this role:

If you have any disability, please tell us of any adjustments we may need to make in order to assist you at interview:

Part 8 – References

Please give names, full addresses, phone numbers and e-mail addresses for three people with whom you have had regular contact within the last 3 years and whom you have asked to be your referee. These should include the minister or staff member at your present church who knows you best and your present employer.

Part 9 – Final Declaration

I can confirm that to the best of my knowledge, the above information is correct. I accept that providing false information could result in my dismissal.

Signed.....

Printed.....

Date.....

Please complete this form and return by post to Mrs Olivia Harris, Director of Operations, Church Office, Linden Gate, Clifton Down Road, Bristol, BS8 4AH or e-mail Olivia@christchurchclifton.org.uk. The deadline for applications is the 12th March 2012 and interviews are to take place on the 24-25th March.

Job Description Children's Minister



Place of work	Linden Gate, Clifton Down Road
Duration	Permanent
Hours of work	37.5 hours per week
Accountable to	the Associate Vicar/families' team leader

Context and Vision

We want to see more of God's kingdom come and this role plays a key part in kingdom building. Through working directly with children and with other leaders, the children's minister will enable children to love and experience God rather than just know about him. The PCC would like to appoint our current Children's Minister to the new post of School Community Worker (in order to develop and broaden our ministry to schools) and this role of Children's Minister is to be primarily focussed upon the development of the ministry among 0-11s at Christ Church. Our current Junior Church is led by a team of able and dedicated leaders, but is fairly traditional in style. We are open to seeing substantial change in our programmes and groups, to ensure that our children love coming to church, and they grow in their experience of God.

This role is part of our vision to develop a dynamic Families' Ministry at Christ Church – which has influence and impact across our city and beyond. As part of our vision, our intention is to appoint a Families' Team leader to oversee the children, youth, schools and seniors' ministries at Christ Church. This appointment has not yet been made but we hope to be able to do this during 2012-2013. In the meantime, the families' ministry department will continue to do the vital work of kingdom building and the children's minister is an integral part of this ministry. Until the appointment of someone to specifically oversee the Families' ministry department, the Associate Vicar will line manage the Children's Minister. As with all other appointments at Christ Church, the full-time appointments of a Schools' Community Worker and of a Children's Minister are being made in faith and in the hopeful expectation of sufficient sacrificial giving from our church family to meet the cost of these posts.

Main responsibilities

- 1) Oversight and leadership of Junior church (0-11s).
- 2) Oversight and leadership of the children's services team and the provision of age-appropriate services and worship at specific Sunday services.
- 3) Oversight of midweek activities for children (currently Toddler groups, Men behaving dadly, Big noise, wahey it's Wednesday).
- 4) Oversight and leadership of one off activities and events for children, such as Light parties.
- 5) Oversight and leadership of children's weekends away as suitable and agreed with the Associate Vicar/families' team leader (current weekends include Explorer night away and trailblazer weekend away).
- 6) Along with the school community worker, offering a link into Christ Church Primary school which includes leading assemblies and assisting with RE (schools' work will be limited to this area only).
- 7) Oversight of the child protection policy and procedure for the 0-11s.
- 8) Offering pastoral support for children where appropriate.
- 9) Recruiting, training, envisioning volunteer leaders to work in children's ministry
- 10) Offering pastoral support to leaders working in children's ministry
- 11) Ensuring the work of children's ministry is supported in prayer.
- 12) Helping and supporting our partner churches with their children's work.
- 13) Working collaboratively with the Deanery and Diocese and continue to foster links with the Diocesan departments for children, youth and education as well as other representatives from local churches.
- 14) Where appropriate, liaise with parents and carers.

A) Other Areas of Responsibility

- 15) Attend weekly staff meeting and monthly church prayer meetings.
- 16) Line management of any apprentices or ministry assistants designated to children's ministry.
- 17) Liaise with other staff and, in particular, the youth team as well as representatives of the PCC and Diocese where necessary.
- 18) Regular attendance at services where there is provision for children or young people.

- 19) Assist in the life and ministry of CCC as shall from time to time be required and agreed.
- 20) Management of the children's work budget.
- 21) Attendance at and involvement in activities organised by the school community worker and youth work ministry team as suitable and appropriate.
- 22) Participation in other areas of church's life and ministry according to gift and opportunity.
- 23) Administrative tasks related to the post.
- 24) Any other task as directed by the Associate Vicar/Families' Minister.

Essential Skills and Gifts

Someone who has:

- The ability to shape ministry and team members for ministry.
- An ability to demonstrate creativity, imagination and innovative thinking and problem-solving.
- Experience of leading children's ministry in a church context (either paid or voluntary).
- Proven leadership and communication skills with children, and adults.
- Experience of pastoral, nurturing and missional work among children/ and adults.
- The ability to lead, train, motivate and inspire volunteers in a range of skills and abilities including Bible teaching and pastoral care.
- An ability to exhibit organisational skills and the ability to work unsupervised as well as part of a team.
- The ability to build, develop and motivate a team of people to help lead the children's ministry.
- An awareness of contemporary culture.
- Experience of and commitment to word and spirit ministry.
- Relevant IT and administrative skills reflecting requirements of the role.
- The ability to stand in full agreement with the Evangelical Alliance 'Basis of Faith'.
- A commitment to mission and evangelism.
- Experience of training and developing others for ministry.
- Experience of pastorally supporting others.
- Experience of applying child protection policies and procedures to a church context.
- A passion for enabling children to experience God rather than just know about him.
- An ability to lead change in a church context.

Desired Characteristics

- Relevant theological and vocational training.
- A good sense of humour.
- An emotional and spiritual strength.

Genuine Occupational Requirement

Under Employment Equality (Religion or belief) Regs 2003, Section 7, we apply religious requirements to this post and believe that this post should be performed by someone who is a confessing Christian. For more information about this, please contact the Director of Operations.

Terms and Conditions

Hours

The standard working week is 37.5 hours spread over five days with Sunday as a working day.

Holidays

The standard holiday entitlement is 30 days per year (including public and bank holidays) and the majority of your holidays should be taken during school holidays. The nature of your work means that you will be expected to work on some bank holidays (such as Christmas Day and Good Friday). The days you are expected to work should be agreed with your line manager. If for any reason you are required to work on a day off (either a bank holiday or a normal day off) you should take time off in lieu as soon as reasonably practical of time you worked, in agreement with your line manager.

Remuneration

Salary is from £20000 to £26000.

Pension

After six months of employment (subject to the successful completion of the probationary period) you will receive pension contributions of 7% of gross annual salary (excluding any wedding/funeral fees or other allowances or expenses). You may also contribute to this pension scheme, and we will match your payments to bring the total employer pension contribution up to 10% (although you may contribute more than 3% if you wish).